

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Democratic Services Committee

21st February 2022

Report of the Head of Legal and Democratic Services – Mr Craig Griffiths

Matter for Information

Wards Affected:

All wards

Member Induction Programme 2022

Background:

Member Induction 2022

1. Local Government Elections will take place in May 2022 and it was important that prior to this, the Council reviewed its Induction Programme that will take place following the election of new members to the Council to accurately reflect the concerns and views of members based on their induction experience when they were elected in 2017.
2. The Democratic Services Committee has within its remit the responsibility 'to review the adequacy of provision by the Council of staff, accommodation, and other resources to discharge democratic services functions' and 'to make reports and recommendations to the Council in relation to such provision'.
3. Work is also being undertaken by the WLGA via their Member/Officer Networks to develop a 'typical induction curriculum' for use by Local Authorities.
4. Council requested that the Democratic Services Committee establish a 'Task and Finish' approach to the work so that

members could contribute to the work that was undertaken by officers.

5. Members of the Task and Finish Group considered a proposed Member Induction Programme and this was endorsed by Council on 27th October 2021.
6. The Timetable was and is subject to continuing review but it is intended that the enclosed version will give members an expectation of the timing of sessions that will take place.

Financial Impacts:

7. There are no financial impacts associated with this report as suggested actions will be met within existing budgets.

Integrated Impact Assessment:

8. There is no requirement for an Integrated Impact Assessment as this is a report in respect of governance arrangements only. A well designed Member Induction programme would assist the Council in discharging its duties and responsibilities as set out in the Equalities Act 2010

Valleys Communities Impacts:

9. There are no valley community impacts

Workforce Impacts:

10. There are no workforce impacts associated with this reports.

Legal Impacts:

11. This work was undertaken in accordance with the functions of the Democratic Services Committee as expressed in the Local Government (Wales) Measure 2011 and to ensure compliance with the Local Government and Elections (Wales) Act 2021.

Risk Management Impacts:

12. There are no risk management issues associated with this report.

Consultation:

13. There will be no requirement for any consultation.

Recommendations:

14. It is recommended that:

The Democratic Services Committee note the Member Induction Programme and Timetable for Local Government Elections in 2022.

Appendices:

15. Appendix 1- Member Induction Programme 2022

List of Background Papers:

16. None

Officer Contact:

Craig Griffiths
Head of Legal and Democratic Services
Tel: 01639 763767 or E-mail: c.griffiths2@npt.gov.uk

Stacy Curran
Democratic Services Manager
Tel: 01639 763194 or E-mail: s.curran@npt.gov.uk

